

Henry G. Royse  
Mayor

Rich Alexander  
City Attorney



Mona Simmons  
City Clerk CKMC CMC

Stephanie Garrett  
City Treasurer

**AUTHORIZATION FOR EMAIL NOTIFICATION  
IN LIEU OF WRITTEN NOTICE OF MEETINGS**

I, \_\_\_\_\_, authorize the City of Glasgow, Kentucky, and all the City's affiliate organizations to notify me of the date, time, and agenda of all meetings of any board, commission, committee, or task force that I am a member of by email notice in lieu of written notification. **NOTE\*** It is recommended to have a separate "Board" email from your work and personal email due to open records laws. If it is combined, you are taking a risk of your work/personal email being subject to an Open Records Request.

If I choose to rescind this authorization, I will notify the City of Glasgow of such in writing and allow fourteen (14) days for such a change to take effect.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Authorized Email Address

\_\_\_\_\_  
Date

Home  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_