



## INVITATION TO BID/PURCHASE

Glasgow Cemetery is requesting bids for **(1) Compact Excavator**. Specifications and Bid documents may be obtained from our website bidding & procurement link <https://cityofglasgow.org/bidding-procurement/> or at Glasgow City Hall during normal business hours Monday through Friday between the hours of 7:30 a.m. and 4:30 p.m.

**(1) Compact Excavator Sealed bids will be received at Glasgow City Hall, Office of the Mayor, 126 East Public Square, Glasgow, KY 42141, until bid opening time Tuesday, July 30, 2024, 3:00 p.m. local time.**

Bids will be officially/publicly opened and read on the above-stated date and time. Local time prevailing. Late bids will not be accepted. No extension of the bidding period will be made. The City of Glasgow reserves the right to award a bid based on best value.

The City of Glasgow reserves the right to cancel this request in writing or postpone the date and time for submitting bids at any time before the bid's due date. The City of Glasgow by this request does not promise to accept the lowest cost or any other proposal and specifically reserves the right to reject any or all proposals, to waive any formal proposal requirements, to investigate the qualifications and experience of any proposer, to reject any provisions in any proposal, to modify contents, to obtain new proposals, and contract terms with any bidder.

The City of Glasgow reserves the right to accept or reject any bids that are in the best interest of the City. All questions and inquiries shall be addressed to Glasgow Cemetery Sexton, Paul Bragg, at 270-651-5335.



Heritage with Opportunity

**Glasgow Municipal Cemetery**  
**Bid Packet for Purchase of (1) Compact Excavator**

**To: All Interested Bidders**

**Subject: (1) Compact Excavator**

**Attached are the specifications for a Compact Excavator:**

**The City of Glasgow – Glasgow Municipal Cemetery is requesting bids for (1) Compact Excavator. Sealed bids will be received at Glasgow City Hall, Office of the Mayor, 126 East Public Square, Glasgow, KY 42141.**

**Sealed bids will be received at Glasgow City Hall, Office of the Mayor, 126 East Public Square, Glasgow, KY 42141, until bid opening time Tuesday, July 30, 2024, 3:00 p.m. local time.**

**Bids will be officially/publicly opened and read on the above-stated date and time. Local time prevailing. Late bids will not be accepted. No extension of the bidding period will be made. The City reserves the right to award a bid on the basis of best value.**

**The City reserves the right to cancel this request in writing or postpone the date and time for submitting documents at any time prior to the bid due date. The City by this request does not promise to accept the lowest cost or any other proposal and specifically reserves the right to reject any or all proposals, to waive any formal proposal requirements, to investigate the qualifications and experience of any proposer, to reject any provisions in any proposal, to modify contents, to obtain new proposals, and contract terms with any bidder.**

**The City reserves the right to accept or reject any bids that are in the best interest of the City. All questions and inquiries shall be addressed to Glasgow Cemetery Sexton, Paul Bragg, at 270-651-5335.**

**Bidder:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## Invitation To Bid (1) Compact Excavator

Opening Date and Time:  
Tuesday, July 30, 2024, @ 3:00 P.M.  
Glasgow City Hall  
Office of the Mayor  
126 East Public Square  
Glasgow, KY 42141

Bids will be officially/publicly opened and read on the above-stated date and time. Local time prevailing. Late bids will not be accepted. No extension of the bidding period will be made. The City reserves the right to award a bid on the basis of best value.

Purchase requested by Glasgow Municipal Cemetery:

Item Supplies/Services:	Unit	Quantity	Unit Cost	Total Cost
Compact Excavator:	<u>1</u>	_____	\$ _____	\$ _____

Delivery Date: \_\_\_\_\_

The bidder must state the number of days for delivery from the time of order. A \$150.00 per day thereafter will be assessed against the purchase price with the total not to exceed 2.5% of the purchase price. Pursuant to 45A.080 (2) If the delivery is late, the bidder shall be given the opportunity to present evidence that the cause of the delay was beyond his control. If the cause is sufficient justification for delayed delivery, the City may adjust or waive any penalty that is provided for in bidding documents.

Warranty information for equipment must be provided with the bid.

The Glasgow Cemetery reserves the right to reject any and all bids. Bids must be good for 90 days.

In compliance with the above, the undersigned offers and agrees, if this bid is accepted within ninety (90) calendar days from the date of opening, to furnish any and all of the items upon which prices are quoted, at the price set opposite each item, delivered at the designated point(s) within the time specified in the schedule. Items on bid are exempt from federal excise tax and Kentucky sales and use tax. Title shall pass to the City upon actual receipt and acceptance of the items. In the event there is a discrepancy between the unit price and the extended price, the unit price shall govern.



**Invitation To Bid/Purchase  
(1) Compact Excavator**

This specification covers a Compact Excavator. The Excavator shall be equipped with items listed below; any additional items that are considered standard but are not specifically mentioned in these specifications are to be included. Compact Excavator, including all necessary equipment shall be furnished, delivered complete, and turn-key ready for use. Compact Excavator shall be comparable with the following basic requirements unless otherwise noted. Bidders shall indicate exactly what they are offering in the following blanks under "BIDDER'S RESPONSE."

The successful bidder will be responsible for delivering the Compact Excavator to the Glasgow Municipal Cemetery, 303 Leslie Avenue, Glasgow, KY 42141 with all equipment installed.

**MAKE:** \_\_\_\_\_ **MODEL:** \_\_\_\_\_

**SCOPE:** The intent of these specifications is to describe (1) Compact Excavator.

**GENERAL:** Bidder must meet the minimum standards established by this specification sheet. The bidder must accurately complete this form and include this completed form with the bid. Bidder shall check "YES" where specifications are met. If the specifications are not met, the bidder must check "NO" and list all deviations on a separate sheet. Failure to note any deviations shall cause bid rejection.

**(1) COMPACT EXCAVATOR**

**BIDDER'S RESPONSE:**

<b>(1) COMPACT EXCAVATOR SPECIFICATIONS:</b>	<b>YES</b>	<b>NO</b>
Auto Idle		
Auto-Shift, 2 Speed Travel		
Auxiliary Hydraulics with Selectable Flow with/Arm-Mounted Flush Face Quick Couplers Canopy		
Cup Holder		
Retractable Seat Belt		
Vinyl Suspension Seat		
Roll Overprotective Structure (ROPS). Meets Requirements of ISO 12117-2; 2008		
Tip Overprotective Structure (TOPS) – Meets Requirements of ISO 10262.		
Control Console Locks		
Control Pattern Selector Valve (ISO/STD)		
Display - Deluxe		
Dozer Blade with Float		
Engine/Hydraulic Monitor with Shutdown		
Fingertip Auxiliary Hydraulic Control		
Canopy Deluxe Package M3419-P11-C11:		
Open Canopy		
3-year Machine IQ Health and Security Subscription		
Keyless Start		
7" Touch Display with Radio and Bluetooth		
Vinyl Suspension Seat		
Travel Motion Arm		
Long Arm M3419-R03-C02		
Hydraulic Angle Blade M3419-R12-C02		
Hydraulic X-Change – Long Arm N3419-R06-C04		

Hydraulic Clamp – Long Arm – Class IV w/Diverter Valve M3419-R08-C15		
Fingertip Boom Swing Control		
Horn		
Hydraulic Joystick Controls		
Keyless Start		
Lift Eye		
Rubber Tracks		
Spark Arrestor		
Turbocharges, Tier 4, Non DPF		
Vandalism Protection		
Work Lights – LED		
X-Change Attachment Mounting System		
Telematics – Machine IQ		

<b>2. WARRANTY</b>	<b>YES</b>	<b>NO</b>
2 Years		
2,000 hours		
Whichever occurs first		
Other Warranties that apply		

<b>3. DELIVERY</b>	<b>YES</b>	<b>NO</b>
The bidder must perform a complete pre-delivery service before the delivery of equipment.		
The bidder must state the number of days for delivery from the time of order. A \$150.00 per day thereafter will be assessed against the purchase price with the total not to exceed 2.5% of the purchase price.		

<b>4. MANUALS</b>	<b>YES</b>	<b>NO</b>
One (1) complete service manual, digital or printed.		
One (1) complete parts manual, digital or printed		
One (1) operator's manual.		
One (1) training video (if available).		

<b>5. TRAINING</b>	<b>YES</b>	<b>NO</b>
Upon delivery, instructions will be provided to operators on proper operation and maintenance.		

# RESPONSIBILITY OF BIDDER FORM

This form must be completed in full and submitted with bid. Misrepresentation or failure to complete will automatically disqualify bid. All information is confidential and exempt from the Open records Law, pursuant to KRS 45A.395.

NAME \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_  
 Street or P.O. Box City State Zip Code

1) Type of services/supplies provided in normal course of business: \_\_\_\_\_

2) Length of time in business: \_\_\_\_\_

3) Experience in providing bid required services/supplies: \_\_\_\_\_

4) Currently a party / defendant in lawsuit(s)? (\_\_\_) Yes (\_\_\_) No If yes, explain. \_\_\_\_\_

5) State past history as party / defendant in lawsuit(s) \_\_\_\_\_

6) Name of contract / product liability insurance Carrier: \_\_\_\_\_

7) Limits: \$ \_\_\_\_\_ (minimum of \$1 million required) (attach Insurance Proof)

8) Name of Workman's Comp Carrier (if have one (1) or more employees work under you a minimum of \$1 million is required (attach proof) \_\_\_\_\_

9) If construction bid how many other projects currently ongoing? \_\_\_\_\_

10) City of Glasgow Occupational License No.: \_\_\_\_\_

11) List of references (public or private) and contact person for whom similar services / supplies provided:

Name of Firm	Address	Contact Person
_____	_____	_____
_____	_____	_____
_____	_____	_____

\*Note: If more space is needed, please attach separate sheet(s).

I do solemnly swear that to the best of my knowledge and belief, the above is a true and accurate statement of facts.

Signed \_\_\_\_\_ Date \_\_\_\_\_