



**CITY OF GLASGOW - REQUEST FOR FUEL BIDS**

You are hereby notified that the City of Glasgow is accepting sealed bids to competitively acquire **Gasoline, Diesel, Kerosene, Oil, Hydraulic Fluids, Rotella, and DEF** on an as-needed basis. Proposals will be received at Glasgow City Hall, Office of the Mayor, 126 East Public Square, Glasgow, Kentucky 42141 for the following items:

- 1. UNLEADED GASOLINE – ALL GRADES**
- 2. DIESEL FUEL – ROAD & OFF ROAD**
- 3. KEROSENE**
- 4. OIL – 5W30, 10W30, 15W40**
- 5. HYDRAULIC FLUIDS**
- 6. ROTELLA – 15W40, SAE30, SAE40**
- 7. DEF – DIESEL EXHAUST FLUID**

All bid proposals should be submitted to Glasgow City Hall, Office of the Mayor, by the deadline of **Tuesday, May 14, 2024, at 3:00 p.m. Local Time.** Bids will be opened and evaluated by the City of Glasgow.

**Bids are for Fiscal Year July 1, 2024, through June 30, 2025.**

Evaluation of received bid proposals will not be based on price alone. It is the bidder's responsibility to briefly outline the commodities and/or services their company offers and to meet all requirements of the request for bid.

A copy of bid specifications may be obtained from our webpage link: <https://cityofglasgow.org/bidding-procurement/> or at Glasgow City Hall, Office of the Mayor, 126 East Public Square, Glasgow, Kentucky 42141 from 7:30 a.m. to 4:30 p.m., Monday through Friday.

The City of Glasgow reserves the right to reject any and all bids, to accept the lowest or best bid for each product, and to waive any formalities.

Henry G. Royse, Mayor, City of Glasgow

**THIS PROPOSAL IS HEREBY RESPECTFULLY SUBMITTED BY:**

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**COMPANY NAME**

**DATE**

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**DATE**

**TITLE**

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**PHONE NUMBER**

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**ADDRESS**

**CITY**

**STATE**

**ZIP**

**In compliance with the above, the undersigned offers and agrees, if this bid is accepted, to furnish any and all of the items upon which prices are quoted, at the price set opposite each item, delivered at the designated point(s) within the time specified in the schedule. Items on bid are exempt from federal excise tax and Kentucky sales and use tax.**

**City of Glasgow Unit Bid FY 2024 – 2025  
July 01, 2024 through June 30, 2025.**

- 1. Unleaded Gasoline – All Grades** \_\_\_\_\_
- 2. Diesel Fuel – Road and Off Road** \_\_\_\_\_
- 3. Kerosene** \_\_\_\_\_
- 4. Oil – 5W30 – 10W30 – 15W40** \_\_\_\_\_
- 5. Hydraulic Fluids** \_\_\_\_\_
- 6. Rotella – 15W30 – SAE30 – SAE40** \_\_\_\_\_
- 7. DEF – Diesel Exhaust Fluid** \_\_\_\_\_

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**RESPONSIBILITY OF BIDDER FORM**

This form must be completed in full and submitted with a bid. Misrepresentation or failure to complete will automatically disqualify a bid. All information is confidential and exempt from the Open Records Law, pursuant to KRS 45A.395.

NAME \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_  
 Street or P.O. Box City State Zip Code

1) Type of services/supplies provided in the normal course of business: \_\_\_\_\_

2) Length of time in business: \_\_\_\_\_

3) Experience in providing bid-required services/supplies: \_\_\_\_\_

4) Currently a party/defendant in a lawsuit(s)? (\_\_\_) Yes (\_\_\_) No If yes, explain \_\_\_\_\_

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5) State past history as party/defendant in a lawsuit(s) \_\_\_\_\_

6) Name of contract/product liability insurance Carrier: \_\_\_\_\_

7) Limits: \$ \_\_\_\_\_ (minimum of \$1 million required) (attach Insurance Proof)

8) Name of Workman’s Comp Carrier (if one (1) or more employees work under you a minimum of \$1 million is required (attach proof) \_\_\_\_\_

9) If construction bid how many other projects are currently ongoing? \_\_\_\_\_

10) City of Glasgow Occupational License No.: \_\_\_\_\_

11) List of references (public or private) and contact person for whom similar services/supplies are provided:

Name of Firm	Address	Contact Person
_____	_____	_____
_____	_____	_____
_____	_____	_____

\*Note: If more space is needed, please attach separate sheet(s).

I do solemnly swear that to the best of my knowledge and belief, the above is a true and accurate statement of facts.

Signed \_\_\_\_\_ Date \_\_\_\_\_