



INVITATION TO BID: STREET PAVING

You are hereby notified that the City of Glasgow/Glasgow Department of Public Works is receiving sealed bids to competitively acquire Crushed Stone.

Bid prices are for Fiscal Year July 1, 2024, through June 30, 2025.

Bid packets may be printed from our website <https://cityofglasgow.org/bidding-procurement/> or obtained at Glasgow City Hall, Office of the Mayor, 126 East Public Square, Glasgow, KY 42141 Monday through Friday 7:30 a.m. to 4:30 p.m. CDT.

All bid proposals should be submitted to Glasgow City Hall, Office of the Mayor, 126 East Public Square, Glasgow, KY 42141 by or before bid opening **Tuesday, May 21, 2024**. Bids will be opened and evaluated by the City of Glasgow at the following times:

Street Paving: Tuesday, May 21, 2024, at 3:30 p.m. Local Time

Bids should be enclosed in an envelope clearly marked with: "Name of Project, Date and Time of Bid Opening, Name of Bidder."

The City of Glasgow – Department of Public Works reserves the right to reject any and all bids or to waive any formalities in the bidding process. Pursuant to KRS 45A.080 (2) Award of bid shall be made on the basis of best value.

Henry G. Royse, Mayor, City of Glasgow
Jim McGowan, Superintendent, Glasgow Department of Public Works

**CITY OF GLASGOW
STREET PAVING
UNIT BID PROPOSAL**

The attached proposal is hereby made to the City of Glasgow, Kentucky, by:

The undersigned hereby proposes and agrees to furnish the City of Glasgow, Kentucky, equipment, operator, and all items necessary to provide both spot paving repairs and complete street resurfacing, subject to the conditions stated herein, and in accordance with the Specification and at the rates shown on the attached bid proposal sheet.

All bid proposals should be submitted at Glasgow City Hall, Office of the Mayor, 126 East Public Square, Glasgow, KY 42141 by or before **Tuesday, May 21, 2024, at 3:30 p.m. Local Time.**

The bidder understands that this proposal is submitted subject to the following conditions:

1. Bids will be evaluated based on unit price rates as shown.
2. Preference will be given to low bidders; however, the City reserves the right to accept bids on the basis of total evaluated bid or to accept portions of any bid.
3. Contractor will cut an edge key where pavement meets another pavement.
4. By submitting this bid, Contractor agrees to furnish paving for use by the City within one week of the date of notification.
5. In case of a weather emergency or other natural disaster, the Contractor agrees to make available to the City surfacing materials and equipment necessary for installation, included in the bid within 4 hours upon notification.
6. The City guarantees no minimum quantities, nor does it guarantee any minimum for the total contract.
7. **The bid prices are for Fiscal Year July 1, 2024, through June 30, 2025.**
8. The Specifications, Information for Bidders, Insurance, Legal Responsibility and Public Safety, and the Contract, together with this Proposal, form the conditions of the Contract for this street paving proposal.
9. The Contract will be awarded to the responsible bidder submitting the lowest evaluated bid complying with the specifications. The City reserves the right to reject any and all bids or waive any informality or technicality in any Proposal in the interest of the City.

10. The Contractor shall provide adequate signs, barricades, caution lights and watchmen and take all necessary precautions for the protection of the work and the safety of the public, including signing for and specific detours. All warning signs shall be in accordance with the Commonwealth of Kentucky's Department of Transportation Manual on Uniform Traffic Control Devices for Highway Construction and Maintenance, (MUTCD)
11. It shall be the Contractor's responsibility to familiarize himself with the location of all utilities or other obstructions within the specified limits of his construction, and to accurately determine the location of such utilities or obstruction, in order that he may prevent all damage thereto.

THIS PROPOSAL IS HEREBY RESPECTFULLY SUBMITTED BY:

COMPANY NAME DATE

DATE TITLE

PHONE NUMBER

ADDRESS CITY STATE ZIP

In compliance with the above, the undersigned offers and agrees, if this bid is accepted, to furnish any and all of the items upon which prices are quoted, at the price set opposite each item, delivered at the designated point(s) within the time specified in the schedule. Items on bid are exempt from federal excise tax and Kentucky sales and use tax.

The title shall be passed to the City upon actual receipt and acceptance of the items. In the event there is a discrepancy between the unit price and the extended price, the unit price shall govern.

**CITY OF GLASGOW DPW
STREET PAVING UNIT BID FY 2024 - 2025**

Spot Improvements (without Paver)

<u>ITEM</u>	<u>UNIT</u>	<u>UNIT PRICE</u>
CL2 AB 0.75D PG64-22	Tons	_____
CL2 AS 0.38B PG64-22	Tons	_____
CL2 AS 0.38D PG64-22	Tons	_____

Spot Improvements (with paver less than 900 yrd2)

<u>ITEM</u>	<u>UNIT</u>	<u>UNIT PRICE</u>
DGA (Pugmill)	Tons	_____
DGA	Tons	_____
CL2 AB 0.75D PG64-22	Tons	_____
CL2 AB 1.00D PG64-22	Tons	_____
CL2 AS 0.38B PG64-22	Tons	_____
CL2 AS 0.38D PG64-22	Tons	_____
CL2 AS 0.50D PG64-22	Tons	_____
Milling & Texturing	Tons	_____
Edge Key	L.F.	_____

Street Resurfacing (more than 900 yrd2)

<u>ITEM</u>	<u>UNIT</u>	<u>UNIT PRICE</u>
DGA (Pugmill)	Tons	_____
DGA	Tons	_____
CL2 AB 0.75D PG64-22	Tons	_____
CL2 AB 1.00D PG64-22	Tons	_____
CL2 AS 0.38B PG64-22	Tons	_____

FY 2024-2025 Request for Street Paving Bid Documents

CL2 AS 0.38D PG64-22	Tons	_____
CL2 AS 0.50D PG64-22	Tons	_____
Milling & Texturing	Tons	_____
Shoulder Construction	Tons	_____
Base Picked up at Plant	Tons	_____
Surface Picked up at Plant	Tons	_____
Concrete Slip Form for Sidewalk	Width 5'4"	_____
Concrete Slip Form for Curb & Gutter	Width 2'	_____

STREET RESURFACING

1.0 SPECIAL PROVISIONS

1.1 Methods:

All materials, equipment and construction methods shall meet the requirements of the latest version of the Kentucky Department of Transportation (KYTC) Standard Specifications for Road and Bridge Construction, Latest Edition, including recurring Special Provisions and/or Supplemental Specifications, Division 400 – Asphalt Pavements.

Kentucky Rock Asphalt Material (KY-Rock)- The City of Glasgow intends to allow the use of naturally occurring KY Rock material at a minimum of 5% and a maximum of 15% in asphalt mixtures. All use of this material with regard to mixture, placement and compaction must comply with KYTC standards.

1.2 Seasonal Limitations:

Between November 30 and April 1, do not place asphalt mixture courses that will become a permanent part of the work without obtaining The City's written permission. Additionally, make every effort to have all asphalt base and binder courses covered before November 30.

1.3 Hot Mix Asphalt (HMA) Pavement Description:

This work shall consist of one or more courses of HMA base, intermediate, or surface mixtures produced and placed in accordance with KYTC Specifications, Division 400, with exceptions as noted herein. All mixtures must be produced by a KYTC Certified HMA plant in accordance with a Quality Control Plan approved by the KYTC Division of Materials.

Mixture Type:

The mixture types shall be Class I or Superpave equivalent as shown on the Unit Bid Sheet. HMA mixtures shall be produced in accordance with Division 400. The City of Glasgow will allow the use of KY-rock, a naturally occurring asphalt material, within the mixtures provided all material handling complies with that used on Kentucky Transportation Cabinet projects. The following designs shall be allowed for use:

Surface:

Superpave

ADT: 0 – 5000	CL2 AS 0.38D PG64-22
ADT: >5000	CL2 AS 0.38B* PG64-22

Base:

Superpave

ADT: All	CL2 AB 0.75D PG64-22
----------	----------------------

Surface Aggregate Type:

Surface aggregate shall be based on the following requirements:

Superpave:

ADT: 0 – 5000 Class D
ADT: >5000 Class B*

Class D Superpave and Class I-0 shall be the minimum designations used for either surfacing mix type unless otherwise required for higher ESAL loadings as indicated by the City of Glasgow, or their assigns.

Density:

Density for all mixtures will be controlled by Section 402.

PG Binder Grade:

Asphalt binder grades shall be a performance grade binder such as PG64-22.

Acceptance of Mixtures:

Acceptance shall be based on Section 402.

1.4 Dates of Project:

All work on the specified projects shall be completed within the calendar days allotted for the specific project.

2.0 PROJECT EXECUTION

2.1 Surface Preparation:

All existing street surfaces shall be properly prepared by filling depressions with asphalt and grading, planning, or scarifying as required to remove any existing asphalt which does not conform to the predominant typical section of the street. In some cases, a level in course may be required for the full street length to produce a uniform typical section before application of the surface course. The existing pavement is to be cleaned with a mechanical sweeper followed by a hand broom where necessary. The above-described preparation shall be considered incidental to surface construction and no separate payment shall be allowed except for asphalt used for leveling which shall be paid for at the contract unit price for bituminous surface.

2.2 Base Preparation:

Where surfacing is to be placed on an aggregate base, the aggregate is to be graded and compacted as directed by the Engineer. The aggregate base, as prepared, shall be approved by the Engineer before the prime coat is applied. This preparation is considered incidental to surface construction and no separate payment shall be allowed.

2.3 Base Construction:

Where required, additional dense graded limestone base shall be constructed to a grade and density satisfactory to the Engineer. Excavation, which may be necessary before construction of the dense graded base is not included as part of this item. If the Contractor is requested to do any preliminary excavation, payment for such shall be based on the cost of equipment and labor plus **TEN PERCENT (10%)** for profit and overhead. Prior to beginning work, the Contractor shall submit an Equipment Cost List to the City Engineer for approval.

2.4 Bituminous Tack Coat:

A bituminous tack coat shall be applied to all existing surfaces before the resurfacing material is applied. Tack coat shall consist of emulsified asphalt SS-1H satisfying the requirements of the Bureau of Highways Standard Specifications for Road and Bridge Construction. Tack coat may be applied without dilution providing uniform and satisfactory coverage is achieved. If an acceptable tack coat is not consistently achieved, the Engineer may direct the SS-1H be diluted with an equal quantity of water, be thoroughly mixed before application, and be applied to sufficient time in advance of the paver to ensure that all water has evaporated before the bituminous mixture is placed. Unless otherwise specified in the requirement for the bituminous mixture being placed, the application rate shall be 0.4 pound (0.05 gallon) per square yard, when the Engineer requires dilution, the diluted material shall be applied at 0.8 pound (0.10 gallon) per square yard. This item is considered incidental to the bituminous surface construction and no separate payment shall be allowed.

2.5 Bituminous Prime Coat:

All aggregate bases shall be primed with an emulsified asphalt, Primer L, before application of the surface course. Material and application procedure shall be in accordance with Kentucky Department of Highway Standard Specifications for Road and Bridge Construction. Application rate shall be 0.50 gallons per square yard unless otherwise directed by the Engineer. This item is considered incidental to the bituminous surface construction and no separate payment shall be allowed.

2.6 Bituminous Pavement and Milling Texture:

Bituminous milling shall consist of improving the profile, cross section, and surface texture of an existing bituminous pavement. All work shall be performed according to Kentucky Bureau of Highway Standard Specification, Section 412, and shall include all labor, materials, equipment, and incidental items necessary to complete the work, including disposal or all resultant cuttings. The Contractor shall deliver to the City, to a location determined by the Engineer, all cuttings removed from City streets.

The resurfacing program shall be scheduled to follow milling operation within two (2) weeks. The Engineer shall supply to the Contractor a list of streets to be milled.

The Contractor shall provide for the protection of affected traffic in accordance with the latest addition of the Manual on Uniform Traffic Control Devices. The Contractor shall make provisions to include traffic control for manholes that are at a higher grade due to the pavement milling and profiling.

2.7 Bituminous Surface Construction:

Surface mixtures shall be given in Section 1.3 for Superpave or Marshall equivalent mixtures. In either case, a job-mix formula (JMF) should be submitted for review and approved for use in conjunction with expected ESAL loadings for any particular project.

Surface thickness for overlay projects shall be approximately 1½ inches but may vary, at the discretion of the Engineer, from 1 inch to 2½ inches. Density requirements shall be the requirements set forth in Section 401.17 of the Kentucky Bureau of Highways Standard Specifications for Road and Bridge Construction.

Payment for bituminous concrete construction shall be at the contract unit price per ton of material installed.

2.8 Manhole Adjustment:

Manhole(s) adjustments shall be done just ahead of the resurfacing operation and stabilized with asphalt so as not to be damaged by the paver. If the Contractor elects to adjust manholes on streets that cannot be resurfaced during the same working day, the Contractor shall provide for the protection of affected traffic in accordance with the latest edition of the Manual on Uniform Traffic Control Devices. The Contractor shall make provisions to include traffic control for manholes that are at a higher grade due to the required adjustment.

Where possible, manhole adjusting rings supplied by the City shall be used to adjust manhole covers to the proposed resurfacing grade. No payment shall be allowed for this installation. When an entire casting must be raised for manhole adjustment, care shall be taken in digging out the existing casting so that no damage is done to the unit. The Contractor shall also be careful not to allow debris to fall into the manhole during the adjustment and shall promptly remove any that does fall. The adjustment shall be made with bricks and mortar or mortar only as the elevation requires. Only the raising of the entire casting shall be paid for at the contract unit price for manhole adjustment.

2.9 Shoulder Construction:

Dense graded limestone aggregate shall be used for shouldering material. Shoulder construction shall be performed by a self-propelled shouldering machine unless an alternate method proves suitable to the Engineer. Shoulder widths and slopes shall be determined by the Engineer for each location but in all cases the pavement edge of the shoulder, when compacted, shall be at the same elevation as the edge of pavement. A 4-6 tandem roller shall be used to compact the DGA to a density satisfactory to the Engineer. Care shall be taken so as not to break off or weaken the edges of pavement. Shoulder material around intersection radii, culverts, entrances, etc., shall be distributed and compacted manually, if necessary.

2.10 Concrete Curbs:

1. Concrete flumes, curbs and gutter shall be constructed as instructed by the City Street Superintendent.
2. Materials: Concrete shall be Class A mixture achieving 3,000 psi compressive strength at 28 days. Concrete shall conform to applicable portions of Concrete.

Section which may apply to this class of materials:

- A. Cast in uniform length of approximately ten (10) to twenty (20) feet, except at closures where lengths may not be less than six (6) feet.
- B. Separate sections by 1/8" steel templates.
- C. Flexible or curved forms shall be used on curves. Forms shall be the full depth of the concrete and of a strength when staked sufficient to resist the pressure of the concrete and the loads resulting from the finished operation without springing, settling, or losing their shape. Forms shall be cleaned and oiled thoroughly after each use and before concrete is placed.
 - Metal forms shall be used for all curbs and gutter except that wood forms may be used for small-curved sections at parking areas provided new lumber is used in their construction.
 - Provide 1" expansion joints at 40-0" o.c. for flumes & streets and at spring line of the street returns.
 - Finish: Heavy Broom.
- D. Slip forming of curb and gutter is allowable.

The following sources, attached and otherwise, shall apply as technical specifications.

- 1) **Manual on Uniform Traffic Control Devices (latest edition and revisions)**
- 2) **Kentucky Department of Transportation Bureau of Highway Standard Specifications for Road and Bridge Construction (latest edition and revisions)**
- 3) **Kentucky Department of Transportation Drawings**

3.0 UNIT BID PRICES

Bid Prices for each of the items specified shall include all labor, equipment, and material necessary to complete the specified unit of each item.

BIDS

All official bidding documents shall be submitted to Glasgow City Hall, Office of the Mayor, 126 East Public Square, Glasgow, KY 42141 enclosed in an envelope clearly labeled with the words **“Street Paving Unit Bid Proposal, Tuesday, May 21, 2024 @ 3:30 p.m. Local Time, and Name of Bidder”** in order to guard against premature opening of the bid. Each bid shall be addressed **“BIDDING DOCUMENTS STREET PAVING”** and shall be delivered to the address given in the invitation to bid on or before the day and hour set for the opening of bids. It is the sole responsibility of the bidder to see that his bid is received on time.

BIDDER’S QUALIFICATIONS

The City of Glasgow (hereinafter referred to as Owner), shall have the right to take such steps as it deems necessary to determine the ability of the bidder to perform his obligations under the Contract, and the bidder shall furnish the Owner all such information and data for this purpose as he may request. The right is reserved to reject any bid where an investigation of the available evidence or information does not satisfy the Owner that the bidder is qualified to carry out properly the terms of the Contract. **Those contractors bidding on this project must be pre-qualified with the Kentucky Transportation Cabinet.**

OPENING OF BIDS

At the time and place fixed for the opening of bids, the Owner will cause to be opened and publicly read aloud every bid received within the time set for received bids, irrespective of any irregularities therein. Bidders and other persons properly interested may be present in person or by representative.

AWARD OF CONTRACT: REJECTION OF BIDS

The Contract will be awarded to the responsible bidder submitting the lowest evaluated bid complying with the specifications. The award of the Contract will be based upon consideration of not only cost, but also experience with similar projects, staffing, equipment, present workload, and demonstrated ability to meet schedules. The Owner will give weight to each of the above selection criteria based upon the relative importance of each to this project. The Owner, however, reserves the right to reject any and all bids, and to waive any informality in bids received, whenever such rejection or waiver is in his interest. The Bidder to whom the award is made will be notified at the earliest possible date.

PROOF OF COMPETENCY OF BIDDER

Any bidder may be required to furnish evidence satisfactory to the Owner that he and his proposed subcontractors have sufficient means and experience in the types of work called for to assure completion of the Contract in a satisfactory manner.

PERMITS

The Contractor shall be responsible for obtaining all permits, licenses, and fees required for this project.

EQUAL EMPLOYMENT OPPORTUNITY

The Contractor must ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex, or national origin.

INSURANCE

The Contractor shall secure and maintain such insurance from an insurance company authorized to write casualty insurance in the state where the work is located as will protect himself, his subcontractors, the Owner, including agents of the Owner from claims for bodily injury, death, or property damage, which may arise from operations under this Contract. The Contractor shall not commence work under this Contract until he has obtained all insurance required under this paragraph and shall have filed the certificate of insurance or a certified copy of the insurance policy with the Owner. Each insurance policy shall contain a clause providing that it shall not be canceled by the insurance company without (10) days written notice to the Owner of intention to cancel. The amount of such insurance shall not be less than the following.

1. Workmen's Compensation, in accordance with the Workmen's Compensation Laws for the Commonwealth of Kentucky.
2. Comprehensive general liability with limits of not less than one million dollars (\$1,000,000), \$250,000/One Person.
3. Automobile public liability concerning all owned, non-owned, and hired vehicles in connection with this project with limits of not less than one million dollars (\$1,000,000), \$250,000/One Accident.

INDEMNITY

The Contractor shall indemnify and save the Owner and agents of the Owner harmless from and against all losses and all claims, demands, payments, suits, actions, recoveries and judgments of every nature and description brought or recovered against them by reason of any omission or act of the Contractor, his agents or employees, in the execution of the work or in his guarding of it. The Contractor shall obtain in the name of the Owner and shall maintain and pay the premiums for such insurance in such amount and with such provisions as will protect the Owner, its agents, and employees, from contingent liability under this Contract and a copy of such insurance policy or policies shall be delivered by the Owner.

WARNING SIGNS AND BARRICADES

The Contractor shall provide adequate signs, barricades, caution lights and watchmen and take all necessary precautions for the protection of the work and the safety of the public, including signing for any specific detours. All barricades and obstructions shall be protected at night by red or yellow signal lights which shall be kept burning from sunset to sunrise. Barricades shall be of substantial construction and shall be painted with reflective paint to increase their visibility at night. Suitable warning signs shall be so placed and illuminated at night as to show in advance where construction, barricades or detours exist. All Warning signs shall be in accordance with the Commonwealth of Kentucky's Department of Transportation Manual on Uniform Traffic Control Devices for Highway Construction and Maintenance, (MUTCD).

PUBLIC SAFETY AND CONVENIENCE

The Contractor shall at all times so conduct his work as to insure the least possible obstruction to traffic and inconvenience to the general public and the residents in the vicinity of the work, and to insure the protection of persons and property in a manner satisfactory to the Engineer and proper governmental authority. Fire hydrants on or adjacent to the work shall be kept accessible to fire fighting equipment at all times. Temporary provisions shall be made by the Contractor to ensure the use of sidewalks and the proper functioning of all gutters, sewer inlets, drainage ditches and irrigation ditches, which shall not be obstructed except as approved by the Engineer.

DAMAGE TO EXISTING FACILITIES, PROPERTY, ETC.

The contractor shall avoid damage as a result of his operations to existing sidewalks, street, pavement, utilities, adjoining property, the work of other Contractors and the property of the Owner and others and shall at his own expense completely repair any damage thereto caused by his operations.

a. Location of Utilities

It shall be the Contractor's responsibility to familiarize himself with the location of all utilities or other obstructions within the specified limits of his construction, and to accurately determine the location of such utilities or obstructions, in order that he may prevent all damage thereto.

b. Claims for Extra Cost

Omission of specific location of utilities or obstruction on drawings provided will not constitute basis of claims for extra cost for damage to said utilities, or to any other property or equipment, nor shall this relieve the Contractor of his responsibility to repair all such damage at his own expense.

HEALTH AND SAFETY STANDARDS IN CONSTRUCTION CONTRACTS

"It is a condition of this Contract, and shall be made a condition of each subcontract entered into pursuant to this Contract, that the Contractor and any subcontractor shall not require any laborer or mechanic employed in performance of the contract work in surroundings or under working conditions which are unsatisfactory, hazardous, or dangerous to his health or safety, as determined under Construction Safety and Health Standards Title 29, CFR Part 1518, 36FR 7340, promulgated by the U.S. Secretary of Labor in accordance with Section 107 of the Contract Work Hours and Safety Standards Act, Stat. 96".

SANITARY FACILITIES

The Contractor shall furnish, install, and maintain ample sanitary facilities for the workmen. As the need arise, a sufficient number of enclosed temporary toilets shall be conveniently placed as required by the sanitary codes of the State and Local Government. Drinking water shall be provided from an approved source, so piped or transported as to keep it safe and fresh and served from single service containers or satisfactory types of sanitary drinking water stands or fountains. All such facilities and services shall be furnished in strict accordance with existing and governing health regulations.

ACCIDENT PREVENTION

The contractor shall exercise proper precautions at all times for the protection of persons and property. The safety provisions of applicable law, building and construction codes and the "Manual of Accident Prevention in Construction" published by the Associated General Contractors of America, Inc. as well as all OSHA requirements shall be observed, and the Contractor shall take or cause to be taken such additional safety and health measures as the Engineer may determine to be reasonable necessary. Machinery, equipment, and all hazards shall be guarded in accordance with the safety provisions of the "Manual of Accident Prevention in Construction," to the extent that such provisions are not in contravention of applicable law.

GUARANTEE

The Contractor shall guarantee all materials and equipment furnished and work performed for a period of one (1) year from date of substantial completion. The Contractor warrants and guarantees for a period of one (1) year from the date of substantial completion of the system that the completed system is free from all defects due to faulty materials or workmanship and the Contractor shall promptly make such corrections as may be necessary by reason of such defects including the repairs of any damage to other parts of the system resulting from such defects. The Owner will give notice to observed defects with reasonable promptness. In the event that the Contractor shall fail to make such repairs, adjustment, or other work that may be made necessary by such defects, the Owner may do so and charge the Contractor the cost thereby incurred.

RESPONSIBILITY OF BIDDER FORM

This form must be completed in full and submitted with bid. Misrepresentation or failure to complete will automatically disqualify bid. All information is confidential and exempt from the Open records Law, pursuant to KRS 45A.395.

NAME _____ PHONE _____

ADDRESS _____
 Street or P.O. Box City State Zip Code

1) Type of services/supplies provided in normal course of business: _____

2) Length of time in business: _____

3) Experience in providing bid required services/supplies: _____

4) Currently a party / defendant in lawsuit(s)? () Yes () No If yes, explain. _____

5) State past history as party / defendant in lawsuit(s) _____

6) Name of contract / product liability insurance Carrier: _____

7) Limits: \$ _____ (minimum of \$1 million required) (attach Insurance Proof)

8) Name of Workman’s Comp Carrier (if have one (1) or more employees work under you a minimum of \$1 million is required (attach proof) _____

9) If construction bid how many other projects currently ongoing? _____

10) City of Glasgow Occupational License No.: _____

11) List of references (public or private) and contact person for whom similar services / supplies provided:

Name of Firm	Address	Contact Person
_____	_____	_____
_____	_____	_____
_____	_____	_____

*Note: If more space is needed, please attach separate sheet(s).

I do solemnly swear that to the best of my knowledge and belief the above is a true and accurate statement of facts.

Signed _____ Date _____