

GLASGOW FIRE DEPARTMENT
Standard Operating Guideline

GUIDELINE: INCIDENT RESPONSE/CALLBACK			SECTION: 201
WRITTEN 08/13/1990	REVIEWED	REVISED 08/25/2021	Page 73

INTENT

The purpose of this SOG is to establish procedures for incident response.

CITY RESPONSE/CITY LIMITS

1. Reported Structure Incidents- Alert tones shall be set off for all companies to respond to an incident.
2. Reported Other Incidents- (auto accident, smoke, CO, etc.)- One station (company) shall respond to the incident, depending on the side of town.
3. Two-alarm response- When an incident requires more engines and personnel than available, the incident commander shall have dispatch to callback off-duty personnel (as per article 201.4), to stand-by at station or to respond to the scene for fire ground activities. If more personnel are needed, the incident commander shall call for mutual aid (SOG 202), to stand-by at the station or to respond to the scene for fire ground activities.

RURAL RESPONSE/OUTSIDE CITY LIMITS

1. Glasgow City Fire Department, except as mutual aid, will make no rural response to Barren County. The properly authorized official of the Barren County fire departments must make the request for mutual aid from the Glasgow Fire Department. If the Glasgow Fire Department makes a response that is found to be outside the city limits, then the ranking officer will call dispatch and have the proper volunteer fire department dispatched to the scene. The Glasgow unit will continue to provide aid as needed until the requested fire department arrives and takes over the scene.

CALLBACK

1. Initial Call back – Call back shall be ordered by the incident commander and shall be considered mandatory return to duty.
2. Call back Procedure Shall Be As Follows:
 - a. The incident commander will report to dispatch the number of personnel or shifts that are to be called back and where they are to report for duty. All off duty personnel will report to their stations and pick up their personnel protective equipment and a radio.
 - b. All personnel are required to call dispatch before responding to a call back so that dispatch can verify who is responding and that the correct number is responding. Dispatch will advise each person who calls if they are needed.
 - c. All personnel that are contacted shall call dispatch, and those that are needed shall return to duty unless:

GLASGOW FIRE DEPARTMENT
Standard Operating Guideline

GUIDELINE: INCIDENT RESPONSE/CALLBACK			SECTION: 201
WRITTEN 08/13/1990	REVIEWED	REVISED 08/25/2021	Page 74

The employee is unfit for duty, or the employee is engaged in a family commitment whereby his/her absence would render someone at risk, (babysitting, providing care for ill family member, etc.)

- d. The Fire Chief shall be notified that personnel are being called back if the Fire Chief does not already know.
- e. Call back Engine/Ladder Company shall consist of (if possible).
One (1) officer, (Sergeant will substitute for the officer if needed) and three (3) firefighters.

PRIVATE OPERATED VEHICLE RESPONSE

- 1. All traffic laws shall be obeyed when responding to an incident without LIGHTS and SIREN.
- 2. All POV responses will be non-emergency.