

FIREFIGHTER

The Glasgow Fire Department is currently accepting applications for the position of firefighter. Applicant shall have knowledge of the law and rules governing the duties of the position. Applicant must also be a person of sobriety and integrity and an orderly, law-abiding citizen. Additionally, applicants must pass each phase of the hiring process to be considered; therefore, it is important to be aware of job requirements and scheduled testing and interview dates. For additional information, contact the Glasgow Fire Department Administrative Office by email at gfdctaylor@glasgow-ky.com or by phone at 270-651-5170.

Minimum requirements include:

- U. S. Citizen
- 18 years of age by written test date
- High school diploma or equivalent
- Current valid driver's license
- Completed application submitted to Glasgow City Hall, 126 East Public Square, Glasgow, KY 42141 on or before **Friday, October 16, 2020 at 4:00 pm CST**
- Passing written exam score
- Completion of Physical Ability Course (See below)
- **Must have completed and passed the CPAT (Candidate Physical Agility Test) or possess a valid CPAT card on date of hire**
- City of Glasgow is an Equal Opportunity Employer M/F/D/V.

FIREFIGHTER SELECTION SCHEDULE

Applications are available on the City of Glasgow website at http://www.cityofglasgow.org/employment_opportunities/index.php. Completed applications are to be delivered or mailed to Glasgow City Hall, Office of the Mayor, 126 East Public Square, Glasgow, KY 42141. Application deadline is **Friday, October 16, 2020 at 4:00 p.m. CST.**

The written exam and physical fitness performance test will be given on **Friday October 23, 2020**. You must attend and pass both the written and physical fitness performance tests to proceed to the next portion of the hiring process. The timed written test will start at 9:00 am CST. The physical performance test will start at 1:00 pm CST and will last until completed.

These tests will be given at the Fire Training Center located at 121 Beaver Trail. No calculators or cell phones are permitted. You may bring shorts and tennis shoes to wear during the physical fitness segment.

To register for these tests, contact the Glasgow Fire Department Administrative Office at 270-651-5170 or email gfdctaylor@glasgow-ky.com. Applicants that have not registered will be contacted by phone or email with notification of scheduled test date.

Study guides and practice tests are available to help prepare for the written exam. The NFST, National Firefighter Practice Test, is \$15 and the NFST Study Guide is \$5. You can purchase either or both online at <https://www.applytoserve.com/Study/>

NOTE: You are required to submit a copy of your current driver's license prior to taking the written test. If you possess a current CPAT card, you will need to submit a copy of it as well. **You are required to have a valid CPAT card on the date you are hired with no exceptions.** Detailed information regarding the CPAT including testing schedule can be found on the Kentucky Fire Commission website at

https://kyfirecommission.kctcs.edu/fire_commission_programs/cpat/index.aspx

Interviews will be held on **Thursday and Friday, October 29 & 30, 2020**, at Glasgow Fire Department Station 1 located at 203 South Broadway Street, Glasgow, KY 42141. Applicants that have completed the written exam with a passing score and participated in the physical fitness performance test will receive notification of interview date and time.

All dates are tentative and may be adjusted if necessary, by either the Fire Chief or the Mayor.

PHYSICAL ABILITY COURSE

All firefighter applicants must participate in the physical fitness performance portion of the selection process. The following physical abilities' assessments are to be performed during this segment. This test is designed to evaluate the overall fitness level of the applicant and is not designed as a pass/fail. Each section is to be completed before proceeding to the next section. Events will be completed in the order listed below. There may be a wait between events depending on the number of applicants and how quickly each event is completed.

1. Push-Ups: This event has a time limit of (3) three minutes. Applicant will complete as many push-ups as he/she can within three minutes.
2. Sit-Ups: This event has a time limit of (2) two minutes. Applicant will complete as many sit-ups as he/she can within two minutes.
3. Grip Strength: Using a hand dynamometer, applicant will perform two squeezes with each hand and the score will be the highest taken with each hand.
4. Sit and Reach: This event uses a box to measure flexibility. Applicant will have two chances with the score being the higher of the two.
5. Broad Jump: This event allows the applicant two jumps with the score being the longest jump of the two.
6. 1.5 Mile Run: This run will be timed until completed.
7. 2 ½ Hose Pull: Applicant will pull a fully charged 2 ½ hose line as far as he/she can with a maximum 100' distance and (1) one-minute time limit. Applicant must be standing to pull the hose and cannot at any time pull the hose while sitting or lying on the ground.

**City of Glasgow
Position Description**

Position Title: Firefighter
Department: Fire Department
Classification: Classified Full-Time
Status: Non-exempt (Hourly)
Compensation Range: Grade 311

Reporting Relationship(s):

Position Reports To: Fire Captain or Fire Lieutenant

Position Purpose

Under close supervision, performs firefighting, fire prevention, and operating duties.

Essential Functions and Basic Duties:

- Responds to fire alarms.
- Essential Job Tasks as per NFPA 1582.
- Extrication of victims from entrapment, utilizing various methods and tools.
- Lays out and connects hoses.
- Holds nozzles and directs water streams.
- Raises and climbs ladders, uses fire extinguishers, bars, and hooks, lines, and other equipment.
- Responds to hazardous materials incidents and any other emergency response, as necessary.
- Removes persons from danger and administers first aid to injured persons.
- Performs salvage operations such as throwing salvage covers, sweeping water, and removing debris.
- Participates in fire drills and attends classes in firefighting, first aid, and related subjects.
- Performs general maintenance work in the upkeep of fire department property.
- Cleans and washes walls, windows, and floors.
- Makes minor repairs.
- Washes, hangs, and dries hoses.
- Washes, cleans, and polishes all fire department vehicles.
- On assignment may participate in one of several trades in maintaining, remodeling, constructing, altering, or repairing buildings, grounds, facilities, and equipment.
- Assumes a turn at preparing meals.

- Responsible for putting fire runs information into computer system.
 - Obtain fire report information on scene as relief driver.
 - Performs related work as required.
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Qualifications:

Training and Experience:

- Graduation from an accredited high school or its equivalent (GED).

Special Requirement(s):

- Possession of a valid driver's license.
- Successful completion of required firefighter training.
- Ability to pass a physical examination.
- Ability to pass a pre-employment drug screening test.

Special Knowledge, Skills and Abilities:

- Extensive knowledge of the City, including locations of streets system and physical layout of the City, hydrants, knox boxes and FDC's.
 - Ability to learn a variety of firefighting duties and methods, including the operation of firefighting apparatus within a reasonable working test period.
 - Physical strength and agility and freedom from serious physical defects as indicated by a physical examination and the ability to perform arduous tasks under adverse weather and working conditions.
 - Ability to perform the mechanical work involved in operating and maintaining firefighting apparatus.
 - Good physical condition and ability to maintain satisfactory fitness level.
 - Be familiar with NPFA, state, and local fire prevention codes.
 - Ability to establish and maintain effective working relationships with other employees and the general public.
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Physical Activities and Requirements of the Position:

Finger Dexterity: Using fingers to make small movements such as typing, picking up small objects, or pinching fingers together.

Talking: Must frequently convey detailed or important information, instructions, or ideas accurately, easily audible, and quickly.

Average hearing: Able to hear average or normal conversations and receive ordinary information.

Repetitive Motions: Movements frequently and regularly required using the wrists, hand, and/or fingers.

Average Visual Abilities: Average, ordinary, visual acuity necessary to prepare or inspect documents or products or operate machinery.

Physical Strength: Combination of sitting, standing, and moving around the office and the community at large.

Working Conditions: General office environment and outdoor activities in sometimes adverse weather conditions. Subject to hazard conditions in fire suppression and rescue situations.

Mental Activities and Requirements of the Position:

Reasoning Ability: Ability to apply common sense understanding to carry out detailed instructions and to deal with problem involving variables.

Mathematics Ability: Ability to perform basic math skills including adding, subtracting, multiplying, and dividing two-digit numbers; to perform the four basic arithmetic operations with money; to perform operations involving measurements.

Language Ability: Ability of average to above-average vocabulary and to read at an average rate; define unfamiliar words in dictionaries and other references and resources for meaning, spelling, and pronunciation. Ability to write complex sentences, using proper punctuation, and use adjective and adverbs. Ability to communicate in complex sentences; using normal word order with present and past tenses; using a good vocabulary.

Intent and Function of the Job Description

Job descriptions assist organizations in ensuring that the hiring process is fairly administered and that qualified employees are selected. They are also essential to an effective appraisal system and related promotion, transfer, layoff, and termination decisions. Job descriptions are an integral part of any effective compensation system.

All descriptions contain only essential functions. Basic duties have been included. Peripheral tasks, only incidentally related to the position, have been excluded. Requirements, skills, and abilities included have been determined to be the minimal standards required to successfully perform the job. In no instance, however, should the duties, responsibilities, and requirements delineated be interpreted as all inclusive. Additional functions and requirements may be assigned by supervisors as deemed appropriate.

In accordance with the Americans with Disabilities Act, it is possible that requirements may be modified to reasonably accommodate disabled individuals. However, no accommodations will be made which may pose serious health or safety risks to the employee or others or which impose undue hardships on the City.

This job description is not intended as and does not create an employment contract. The City maintains its status as an at-will employer. Employees can be terminated at any time for any reason not prohibited by law.
